**Client Meeting Minutes II**

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This page will have the Client Meeting Minutes II happened on 09/09/2024  
**1. Who are Present**  
**Client** : Dr.Mark Chai  
**Team:** :  
Tejaswi Allam  
Keerthi Kamidi  
Nikitha Sri Garapati  
Asha Noorbasha  
Tirumala Arikatla

**2. Meeting Agenda**  
During the meeting, we presented details about the developers involved in the project and recap the key points from the previous client meeting. We reviewed the draft problem statement and the draft of the Functional Requirements. Additionally, we planned to discuss the initial project charter prepared for this meeting, followed by an open floor for questions and feedback from the client.

**3. Specific questions asked (and who asked them)**  
**Client :** Can you provide details regarding the video call feature in the application?  
**Client :** Could you provide an overview of the application and outline the features you plan to include?  
**Client :** Could you explain about your project repository.  
**Tejaswi** : Could you review the problem statement and let us know if there are any updates?  
**Keerthi** : Please clarify the functional requirements we need to include from the project details document.  
**Asha, Nikitha and Tirumala** : Could you provide feedback on the project charter and its sections?

**4. Specific answers given (and who gave them)**  
**Answer (Tejaswi):** Informed the client about the current problems users are facing and explained how we plan to address these issues with the video call feature in our application.  
**Answer(Team) :** We explained the features of the application, which include prescription management, appointment handling, video call functionality, medical records storage, and more. These features are designed to streamline healthcare services and enhance user convenience.  
**Answer(Team) :** We showcased our project repository and home page which has all links to our project documents and showcased our issue tracker.  
**Answer(Client) :** Client reviewed the problem statement and mentioned that, for now, it is fine. However, as part of the second version, we will need to update the problem statement to align with the project description.  
**Answer(Client) :** Client reviewed our outlined functional requirements and requested that we need to align with at least 80% of the project description. He asked us to update them accordingly.  
**Answer(Client) :** Client reviewed our initial project charter and mentioned that it is perfect, with no need for any changes at the moment.He also confirmed that the sections are well-structured and do not require any adjustments.

**5. Action items: what have you decided you will show the client in your next meeting**

* We decided to update problem statement.
* We need to do commits to our repository with our progress.
* we need to update Functional requirements as per the project description.

**6. When is the next meeting (no more than two weeks away)**  
It is expected to be on 09/18/2024.